

LITTLE BLAKENHAM PARISH COUNCIL

Minutes of the Annual Parish Council meeting held at the Village Hall on
Tuesday, 17th May 2022 at 7.30pm.

Present:

Councillors: W Binder (Chairman)
S Wright
B Palmer
J Latham

In Attendance J Blackburn – Clerk
J Fields – District Councillor

LB11/22/23 – ELECTION OF CHAIRMAN

Cllr Binder declared the meeting open.

Cllr Wright proposed that Cllr Binder be elected as Chair, which was seconded by Cllr Latham. **Decision** – Cllr Binder was duly elected Chair.

Cllr Binder signed the Declaration of Acceptance of Office and then took the Chair for the remainder of the meeting.

LB12/22/23 – ELECTION OF VICE-CHAIR

Cllr Latham proposed that Cllr Wright be elected as Vice-Chair, which was seconded by Cllr Palmer. **Decision** – Cllr Wright was duly elected Vice-Chair.

LB13/22/23 - TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Keen.

LB14/22/23 – DECLARATIONS OF INTEREST

Cllr Wright declared an interest in item 13 on the Agenda (Planning).

LB15/22/23 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

LB16/22/23 – TO APPROVE THE MINUTES OF THE MEETINGS OF 8TH MARCH AND 7TH APRIL 2022

It was AGREED: That the minutes of the meetings held on Tuesday, 8th March 2022 and 7th April 2022 be approved as a true record and signed by the Chairman.

LB17/22/23 – APPOINT REPRESENTATIVES TO OUTSIDE BODIES

Suffolk Association of Local Councils (SALC) – All

LB18/22/23 – ANNUAL SUBSCRIPTIONS

It was AGREED: That the annual subscription be continued for SALC and £144.55 paid.

LB19/22/23 – PUBLIC FORUM

There were four members of the public present.

A member of the public asked Cllr Wright if he was involved with planning application DC/22/02445 to which Cllr Wright stated that he wasn't involved but he was the landowner.

Cllr Wright explained the position and stated that it would save money.

Another member of the public raised the issue of Pound Lane and the traffic that used the lane. She stated that when large vehicles use the lane it became very dangerous as it was narrow in places. She asked whether a height restriction could be implemented to stop large vehicles being able to use the lane.

Cllr Chambers stated that he would look into the matter and report back to the Parish Council.

LB20/22/23 - TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR CHRIS CHAMBERS

Cllr Chambers went through his report which would be published on the village website.

LB21/22/23 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR JOHN FIELD

Cllr Field's report had been received at the Annual Parish Meeting early this evening.

LB22/22/23 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk had nothing to report other than what was already on the Agenda.

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported that until she had access to the bank accounts she was uncertain of the current balance.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Suffolk County Council	Street lighting	£523.11
Nick Edrupt	Cleaner's Pay	£45.00
Jennie Blackburn	Clerk's Pay (and backdated pay) (Mar)	£355.91
Jennie Blackburn	Clerk's Office Allowance/Exp (Mar)	£26.00
HMRC	PAYE to end Mar 2022	155.20
Nick Edrupt	Cleaner's pay (Mar)	27.00
PKF Littlejohn	External Audit - 2020/21	336.00
Jennie Blackburn	Clerk's Pay (Apr)	240.47
Jennie Blackburn	Clerk's Office Allowance/Exp (Apr)	26.00
ICO	Data Protection Renewal	35.00
EON	Village Hall Electricity	18.38
SALC	Annual Subscription	144.55
Great Bricett PC	Contribution to Ink Cartridges	111.07
Great Bricett PC	Contribution to Box of Paper	4.49
Jennie Blackburn	Clerk's Pay (May)	tbc
Jennie Blackburn	Clerk's Office Allowance/Exp (May)	£14.40

It was AGREED: That payments totaling £2,062.58 be authorised and actioned by the Clerk.

d) **TO APPROVE THE ASSET REGISTER**

It was AGREED: That the Asset Register be approved.

LB23/22/23 – PLANNING APPLICATIONS

Ref: DC/22/02299 - APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - Application under Section 73 of The Town & Country Planning Act relating to DC/21/06472 for the variation of Condition 2 (Approved plans and documents) - Elm Farm Somersham Road, Little Blakenham

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/22/02385 - Full Planning Application - Change of Use of land from Agricultural to Residential to serve barn conversion approved under DC/21/06472 - Elm Farm, Somersham Road, Little Blakenham

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/22/02445 - Full Planning Application - Installation of 1No. combined heat and power plant and associated compound - Blakenham Nursery, Loraine Way, Bramford

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

LB24/22/23 – PLANNING DECISIONS

The following decisions were noted:

Ref: DC/21/06456 - Application for Listed Building Consent - Works to facilitate conversion of curtilage listed barn to residential use and a single-storey extension - Barn at Elm Farm, Somersham Road, Little Blakenham – **Granted**

Ref: DC/21/06472 - Application under S73 for the Removal or Variation of a Condition following grant of Planning Permission DC/20/03150/FUL dated 22/09/2020 Town and Country Planning Act 1990 for Change of use and conversion of curtilage listed barn from agricultural to 1no residential dwelling. Vary (Condition Number 2 Approved Plans & Documents) Amendments as per list of revised drawings and Planning Statement received 30th November 2021 - Elm Farm Barn, Somersham Road, Little Blakenham – **Granted**

Ref: DC/22/01075 - Householder Application - Erection of a two storey extension and alterations (following removal of greenhouse and courtyard wall) - The Elms, Somersham Road, Little Blakenham, - **Granted**

LB25/22/23 – CODE OF CONDUCT

It was AGREED: That the Code of Conduct be adopted.

LB26/22/23 – COMMUNITY GOVERNANCE REVIEW

It was AGREED: That the Parish Council had no comments to make.

LB26/22/23 - TELEPHONE BOX

Cllr Binder reported that he had had an electrician to look at the loose cable inside the telephone box who confirmed that it was not live.

LB27/22/23 – SPEEDING

The Clerk reported that she had been unable to find out how to share a speed sign with other parishes but would continue to research it.

The Police had sent a contact as to who could help with speeding statistics for Little Blakenham.

It was AGREED: That the Clerk request speeding statistics for Little Blakenham.

LB28/22/23 - VILLAGE HALL REFURBISHMENT UPDATE

Cllr Binder reported that there was no update at the present time. The plans and specifications had been produced and was now awaiting quotes.

The Clerk informed members that the next round of CiL money bids were available to be applied for at the District Council.

It was AGREED: That the Clerk apply for CiL Money.

LB29/22/23 – QUIET LANE INITIATIVE

The Clerk had informed members prior to the meeting that the application process for the Quiet Lane Initiative had been closed.

LB30/22/23 - VILLAGE SIGN UPDATE

Michele Kenningale reported that quotes were yet to be received.

LB31/22/23 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

No further issues raised.

LB32/22/23 – MEETING DATES FOR 2022/23

- Tuesday, 19th July 2022
- Tuesday, 20th September 2022
- Tuesday, 15th November 2022
- Tuesday, 17th January 2023
- Tuesday, 21st March 2023

LB33/22/23 - DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Tuesday, 19th July 2022 at 7.30pm.

The meeting finished at 8.15pm

Chairman: Dated: