

LITTLE BLAKENHAM PARISH COUNCIL

Minutes of the **Extraordinary** Parish Council meeting held at the Village Hall on
Wednesday, 26th January 2022 at 7.30pm.

Present:

Councillors: W Binder (Chairman)
S Wright
B Palmer

In Attendance J Blackburn – Clerk

LB18/21/22 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Keen and Cllr Latham.

LB19/21/22 – TO CONSIDER THE INTERNAL AUDITOR’S REPORT AND THE RECOMMENDATIONS WITHIN IT

The Clerk had circulated the Internal Auditor’s Report prior to the meeting.

The Clerk went through the report explaining the recommendations within it which were noted and approved by members.

LB20/21/22 – ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21

a) ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was completed by the Council and signed by the Chair and the Clerk.

b) END OF YEAR 31ST MARCH 2021 STATEMENT OF ACCOUNTS

The Statement of Accounts was presented for approval. **Decision** – approved and signed by the Chair and the Clerk

LB21/21/22 – TO RECEIVE AN UPDATE ON THE REVIEW BEING UNDERTAKEN BY THE EXTERNAL AUDITOR

The Clerk explained the current position of the Parish Council in relation to the External Audit. She reported that due to the lack of required documentation for the year ending 2019/20, a full review would be undertaken for the year in question - 2020/21.

The Clerk confirmed that she would ensure all documentation was sent to PKF Littlejohn by the requested date of 31st January 2022. A report would then be received from the External Auditor in due course as to their findings.

The Clerk confirmed that she would ensure all relevant documentation for the year ending 2021/22 would be produced, approved and provided to the relevant bodies at the required to ensure the Parish Council were following correct procedures in the future.

LB22/21/22 – TO CONSIDER ANY FURTHER MATTERS OF REPORT FROM THE CLERK

The Clerk had nothing further to report.

The meeting finished at 7.50pm.

Chairman: Dated: