

DRAFT

LITTLE BLAKENHAM PARISH COUNCIL MEETING

Tuesday 16th July 2019 at 7.30 pm in the Village Hall.

Present: Wally Binder, Stephen Wright, John Latham, Barry Palmer.

County and District Councillor John Field.

Clerk to the Council – Janet Gobey

The Chairman opened the meeting at 7.30 pm.

1. To receive and approve apologies for absence.

None.

2. Declarations of any pecuniary and non pecuniary interests.

a. Councillors declaration of interest appropriate to any item on the Agenda.

None.

b. To receive written requests for dispensations for disclosable pecuniary interest (if any)

None

c. To grant any requests for dispensations as appropriate.

None.

3. Open Forum.

a. To receive reports from District and County Councillors, if present.

Cllr. Field reported on possible cuts to bus services after subsidies are reduced or removed.

The Ipswich Northern Route has been deemed a “Growth Project” and will enable the construction of 10,000 to 15,000 new homes along the planned route. These will be over and above the new homes already detailed in the Draft Local Plan.

The Draft BMSDC Local Plan will be going out for consultation on 22nd July. It includes many new houses in Bramford and Barham, as well as Sproughton.

b. 15 minute Open Forum during which parishioners may ask questions and raise issues on matters that are not Agenda items. Councillors and parishioners will be able to ask questions and raise issues with District and County Councillors, if present.

No members of the public were present.

4. To approve the Minutes of the Meeting of the Parish Council held on 21st May 2019.

Councillors unanimously approved the Minutes and the Chairman signed them as a true and correct record of the Meeting.

5. To receive the update on Action Points.

Councillors noted this.

6. Planning

a. To consider any planning applications.

Application no. SCC/0059/19MS/VOC

Address: Great Blakenham Energy from Waste, Lodge Lane, Great Blakenham, Ipswich, IP6 0JE.

Proposal: Variation of condition 43 of permission MS/210/11 to increase operational capacity from 269,000t per annum to 295,000t per annum:

Councillors agreed that they had no objection to this application.

b. To note any planning determinations.

None.

c. To consider the Council’s response to the Ipswich Northern Route consultation.

Councillors agreed that they would not comment at this stage, although there were obviously concerns about infrastructure and traffic, especially with an extra 10,000 to 15,000 homes planned.

DRAFT

d. Any other planning matters.

None.

e. To note any update on SnOasis Reserved Matters.

The Chairman reported that there had been no new developments.

f. To note any update regarding the EA Windfarm construction work.

EAW contractors have started reinstating some of the land along the route, but there are areas where the ducting has not yet been installed.

g. To note any update regarding the Sterling Suffolk greenhouses project.

Sterling Suffolk will be reapplying for planning permission on the southern greenhouse because there have been some amendments, including the necessity to relocate the reservoir because of the EAW route.

7. Village Hall

a. To note the Village Hall Usage and Financial Report.

Councillors noted this.

b. To consider the process for managing the refurbishment of the Village Hall - obtaining quotes and applying for the grant from Suez UK.

Councillors noted that the new lease had been signed by the Council and had been sent to the Diocese for their signature. Councillors discussed the various works that would need to be carried out and agreed that it would be best to tender separately for the following areas:

1. New double glazed top opening windows. New double glazed front door. New fire exit door.
2. Internal – improving insulation of walls, ceiling and floor with thermal boards over the wood panelling. New laminate flooring over the floor tiles.
3. Electrical – rewiring, replacing ceiling lights with LED lighting. Add wall lights. Replace external light over front door and install one over the fire exit door.
4. Heating – replace with electric fan heaters that will be more powerful and quieter.
5. External – new gutters and downpipes. Any necessary repairs to the roof and base. Redecoration of outside walls. Repairs to the concrete step and path in front of the entrance
6. Disabled access - widen the fire exit door to accommodate a wheelchair. Install a ramp at the fire exit door.

8. Village Maintenance

a. To consider repairs and maintenance of the phone box in Little Box Meadow.

Councillors approved the quote for the materials. The Chairman will organise jet cleaning of the box to prepare it for repainting.

ACTION: Clerk to check the panes and see how many need replacing.

9. Governance

a. To consider how to publicise and fill Councillor vacancies.

Councillors agreed that an advert should go in InTouch and on the boards.

10. Finance

a. To approve the 2018/2019 Accounts.

Councillors unanimously approved the 2018/2019 Accounts.

b. To note the Internal Audit Report for 2018/2019.

Councillors noted the 2018/2019 Internal Audit Report

c. To approve the Annual Audit Return for 2018/2019

Section 1: Annual Governance Statement 2018/2019

Councillors unanimously approved the 2018/2019 Annual Governance Statement and it was signed by the Chairman and the Clerk.

Section 2: Accounting Statement 2018/19

Councillors unanimously approved the 2018/2019 Accounting Statement and it was signed by the Chairman and the Clerk.

DRAFT

d. To approve the Council issuing a Certificate of Self Exemption from external audit for 2018/2019.

Councillors unanimously approved the issuing of a Certificate of Self Exemption from external audit for 2018/2019.

e. To receive the Clerk's Financial Report.

PERIOD 1/5/2019 to 1/7/2019

CHEQUES SIGNED SINCE LAST PARISH COUNCIL MEETING ON 21/5/2019

None

PAYMENTS MADE BY DIRECT DEBIT 1/5/2019 to 1/7/2019

28/5/2019	EON Village Hall electricity	£14.52	LGA 1972, s.133
26/6/2019	EON Village Hall electricity	£15.12	LGA 1972, s.133

BANK BALANCES (at end of June 2019)

Treasurers Account

Receipts – £120.00

BMSDC Village Hall hire for election - £120.00

Payments - £437.35

1/7/2019 - £10,015.32

Deposit Account

9/5/2019 - £2933.87

RESERVES

GENERAL RESERVE

50% of the Annual Precept, plus one month's running costs.

18/19 Annual Precept 50% = £2900.

One month's average running costs (17/18) = £500.

TOTAL - £3400

EARMARKED RESERVES

Replacement of electricity poles and replacement of light fittings with LED lights.

Approximate total cost of project = £9574.01

£2000 is set aside as an Earmarked Reserve towards these costs.

Glebeland lease legal costs - **£2500**.

Contribution towards Village Hall upgrade costs - **£1725**

TOTAL EARMARKED RESERVES - £6225

TOTAL RESERVES - £9625

Councillors noted the Financial Report

f. To approve the list of payments to be approved and cheques to be signed.

Quarterly tax and NI payment	HMRC	£18.80	LGA 1972, s111
Janet Gobey	Quarterly Clerk's salary April to June 2019	£553.20	LGA 1972, s.111
Nick Edrupt	Quarterly Cleaner's salary April to June 2019	£90.00	LGA 1972, s.111
Came & Company	Annual insurance premium	£1021.62	LGA 1972, s.111
Internal audit fee 2018/19	SALC	£174.00	LGA 1972, s.111

Councillors unanimously approved these payments.

11. Correspondence

To note and consider any response to the following correspondence.

None.

12. To note the date of the next meeting and any items for the Agenda.

The date of the next meeting is 17th September 2019.

No items were put forward for the Agenda