



Parish Council Members - Chairman: Cllr W Binder, Cllr S Wright, Cllr L Keen, Cllr B Palmer, Cllr J Latham, Cllr A Brown

Notice of Meeting and Summons to Councillors to Attend Little Blakenham Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held on **Tuesday, 21st May 2024 at 7.15pm** (or immediately after the conclusion of the Annual Parish Meeting).

Members of the public from the village are welcome to attend this meeting.

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: littleblakenhampc@outlook.com

AGENDA

- 1) Election of Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence – Cllr Palmer**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of the previous meetings held on Tuesday, 19th March 2024**
- 7) To appoint Representatives to Committees and Outside Bodies**
SALC
- 8) Authorisation of Annual Subscriptions**
 - a) Suffolk Association of Local Councils - £173.91
- 9) Public Forum** - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 10) To receive the County Councillor's Report – County Cllr Chris Chambers**
- 11) To receive the District Councillor's Report – District Cllr Adrienne Marriott**
- 12) To receive the Clerk's Report including the following Financial Matters**
 - a) Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To approve the Asset Register
 - e) To approve the Annual Governance Statement – 2023/24



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- f) To approve the End of Year Statement of Accounts - 31st March 2024
- g) To approve the Exemption Certificate
- h) To receive the Internal Auditor's Report – 2023/24
- i) To approve the CiL Report

13) To adopt the Delegation to the Clerk (Planning)

15) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

Ref: DC/22/06288 - Hybrid Planning Application 1. Full Planning Application. Erection of 3no warehouses and new vehicular access. Extension of estate roads, boundary landscaping, nature reserve and SUDS - 2. Outline Planning Application. (Access to be considered) for further estate roads and 6no warehouse plots - Port One Business and Logistics Park, Bramford Road, Little Blakenham, Part in the Parish of Great Blakenham - **Granted**

16) To discuss a Slide for the Play Area

17) To discuss Pound Lane

18) To discuss Potholes in the Village

19) To receive an update on a People and Place Plan

20) To receive an update on speeding through the village

21) To receive any update on the Village Hall refurbishment

22) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

23) Meeting dates for 2024/25

24) Date of next meeting – Tuesday, 16th July 2024