



Parish Council Members - Chairman: Cllr W Binder, Cllr S Wright, Cllr L Keen,
Cllr B Palmer, Cllr J Latham

LITTLE BLAKENHAM PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

There will be a meeting of **Little Blakenham Parish Council** at The Village Hall, Little Blakenham on
Tuesday, 21st March 2023 at 7.30pm

Mrs Jennie Blackburn
Parish Clerk
Tel: 01449 721369
Email – littleblakenhampc@outlook.com

AGENDA

- 1) **To receive apologies for absence**
- 3) **To receive Declarations of Interests**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve Minutes of the previous meeting held on 17th January 2023**
- 6) **Public Forum** – *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 7) **To receive the County Councillor's Report** - *County Cllr Chris Chambers*
- 8) **To receive the District Councillor's Report** - *District Cllr John Field*
- 9) **To receive the Clerk's Report and Financial Matters**
 - a) To receive the Clerk's Report – ***Elections Process / Speeding Statistics***
 - b) To receive the Finance Report
 - c) To authorise payments and note receipts
 - d) To receive the Budget Monitoring Report
 - e) To appoint the Internal Auditor for 2022/23
 - f) To approve the External Audit Arrangements for 2022/23
- 10) **To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Financial Regulations and Standing Orders
 - c) To adopt the Health and Safety Policy
 - d) To adopt the Safeguarding Policy
 - e) To adopt the Diversity Policy



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11) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) To receive Planning Decisions from the Local Authority

12) To receive any update on the Village Sign

13) To receive any update on the Play Area and to receive and discuss the Play Equipment Inspection Report

14) To receive an update on the Village Hall refurbishment

15) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

16) Date of next meeting – Tuesday, 16th May 2023 at 7.30pm (APM & APCM)

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: littleblakenhampc@outlook.com**