

LITTLE BLAKENHAM PARISH COUNCIL MEETING

Residents and members of the public are invited to attend a Meeting of Little Blakenham Parish Council on Tuesday 20th March 2018 at 7.30 pm in the Village Hall.

AGENDA

1. To receive and approve apologies for absence.
2. Declarations of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the Agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any)
 - c. To grant any requests for dispensations as appropriate.
3. Open Forum.
 - a. To receive reports from District and County Councillors, if present.
 - b. 15 minute Open Forum during which parishioners may ask questions and raise issues on matters that are not Agenda items. Councillors and parishioners will be able to ask questions and raise issues with District and County Councillors, if present.
4. To approve the Minutes of the Meeting of the Parish Council on 9th January 2018.
5. To receive the update on Action Points.
6. To consider the method of establishing a Charitable Trust for the Village Hall.
7. Planning
 - a. To consider any planning applications.
APPLICATION FOR PLANNING PERMISSION - DC/18/00924
Proposal: Full Planning Application - Change of use of agricultural barn and erection of extension to form a single dwelling; Installation of photovoltaic solar panels to roof slop.
Location: Inghams Farm, Nettlestead Road, Little Blakenham, Ipswich Suffolk IP8 4LR
 - b. To note any planning determinations.
None.
 - c. Any other planning matters.
Suffolk County Council (Parishes of Bramford, Little Blakenham and Great Blakenham)(B1113 Bramford Road)(30 MPH and 50 MPH Speed Limit and Revocation) Order 2012-
 - d. To note any update on SnOasis Reserved Matters.
 - e. To note any update regarding the EA Windfarm construction work.
 - f. To note any update regarding the Sterling Suffolk greenhouses project.
8. The Beeches
 - a. To approve the quotes for the signs in the Beeches.
9. Village Hall
 - a. To receive an update on progress with the new lease.
10. Finance
 - a. To receive the Clerk's Financial Report.
 - b. To approve the list of payments to be approved and cheques to be signed.
 - c. To resolve to write off three unrepresented cheques.

11. Governance

- a. To approve the Council's Standing Orders
- b. To approve the Council's Financial Regulations
- c. To approve the Council's Asset Register
- d. To approve the Council's Risk Assessments.
- e. To re adopt the Code of Conduct for Suffolk Councillors.
- f. To note the problems with the Council's website after the recent software upgrade.

12. GDPR

- a. To consider the establishment of dedicated secure email addresses for Councillors
- b. To consider the revised costs for the outsourced Data Protection Officer role.
- c. To approve the purchase of a two drawer lockable filing cabinet for the Clerk to meet the requirements of the GDPR.
- d. To approve the purchase of an encryptable USB back up drive for the Clerk.
- e. To approve the purchase of two encryptable USB sticks for the Clerk

13. Correspondence

To note and consider any response to the following correspondence.

- a. BMSDC - Confirmation of Precept for 2018/19(by email)
- b. NALC/SALC - The GDPR Toolkit For Local Councils (by email)
- c. NALC/SALC – L02-18 Reporting Personal Data Breaches (by email)

14. To note the date of the next meeting and any items for the Agenda.



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