

# LITTLE BLAKENHAM PARISH COUNCIL

## ANNUAL MEETING OF THE COUNCIL

Councillors are hereby summoned to attend the Annual Meeting of Little Blakenham Parish Council on  
Monday 9/5/16 at 7.30 pm in the Village Hall.

### AGENDA

1. To elect the Chairman of the Parish Council
2. To elect the Vice Chairman of the Parish Council
3. To appoint members to any outside bodies.
4. To receive and approve apologies for absence.
5. Reminder on declaration of member interests
6. Open Forum - 15 minute Open Forum during which parishioners may ask questions and raise issues on matters that are not Agenda items. Councillors and parishioners will be able to ask questions and raise issues with District and County Councillors, if present.
7. To agree the Minutes of the Meeting on 14/3/16
8. Update on Action Points.
9. Finance
  - a. To approve the 15/16 Accounts
  - b. To approve the Annual Audit Return for 15/16
  - c. To approve the Council's insurance cover for 16/17
  - d. To appoint a new cheque signatory
  - e. To approve the Clerk as RFO for 16/17
10. Clerk's Financial Report
  - a. Payments to be approved
  - b. To approve the General and Earmarked Reserves
  - c. To approve the Clerk's Expenses
11. To consider the revised budget for the Playground equipment
12. To approve the purchase of new noticeboards for the Parish
13. To approve the number and location of the street lights to be replaced within the Parish.
14. Village Hall
  - a. Village Hall Report
  - b. To determine the ownership of and responsibilities for the portacabin
15. To approve the arrangements for grass cutting in the Churchyard
16. To approve the Lone Worker Risk Assessments for the Cleaner and the Clerk
17. To approve the schedule of items to be considered during the 16/17 Meetings
18. To receive copies of "The Good Councillor Guide 2016"

*Janet M. Gobey*

Janet Gobey

Clerk to Little Blakenham Parish Council

Email : [littleblakenhampc@outlook.com](mailto:littleblakenhampc@outlook.com)

Phone : 01473 833520

*3/5/16*