

LITTLE BLAKENHAM PARISH COUNCIL MEETING

MONDAY 14th MARCH 2016 AT 7.30 PM

Councillors are hereby summoned to attend a meeting of Little Blakenham Parish Council at 7.30 pm on Monday 14/3/16 in the Village Hall.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE
2. REMINDER ON DECLARATION OF MEMBERS INTERESTS
3. OPEN FORUM - 15 minute Open Forum during which parishioners may ask questions and raise issues on matters that are not Agenda items. Councillors and parishioners will be able to ask questions and raise issues with District and County Councillors, if present.
4. TO AGREE THE MINUTES OF THE EXTRAORDINARY MEETING ON 15/2/16 AND THE PARISH COUNCIL MEETING ON 11/1/16.
 - a. UPDATE ON ACTION POINTS
5. FINANCE
 - a. CLERK'S FINANCIAL REPORT
 - b. TO APPROVE PAYMENTS TO BE AUTHORISED
 - c. TO APPROVE CLERK'S SALARY AND EXPENSES
 - d. TO APPROVE THE FINANCIAL RISK ASSESSMENT
 - e. TO APPROVE THE ASSET REGISTER
 - f. TO REVIEW THE COUNCIL'S INSURANCE COVER.
 - g. TO APPROVE THE REVISED STANDING ORDERS AND FINANCIAL REGULATIONS
6. AUDIT ARRANGEMENTS
 - a. TO APPROVE THE APPOINTMENT OF SALC AS INTERNAL AUDITOR
 - b. TO APPROVE EXTERNAL AUDIT ARRANGEMENTS (Letter from Chairman - Smaller Authorities' Audit Appointments Limited). With the abolition of the Audit Commission, the current audit regime for local town and parish councils will end on 31st March 2017. The National Association of Local Councils requires councils to determine whether they wish to opt in or opt out of the new framework for a five year period. Should councils wish to opt out, they are required to do so by 31st March 2016 and then appoint an auditor by 31st December 2016.
7. VILLAGE HALL
 - a. FINANCIAL REPORT
 - b. PROGRESS ON RISK ASSESSMENT ACTION POINTS
8. TO APPROVE THE CONTRACT OF EMPLOYMENT FOR THE CLEANER.
9. TO CONSIDER ORDERING A COPY OF THE REVISED VERSION OF "THE GOOD COUNCILLOR GUIDE" FOR EACH COUNCILLOR"

JANET GOBEY

CLERK TO LITTLE BLAKENHAM PARISH COUNCIL

DATE: 6/3/2016

