

# **LITTLE BLAKENHAM PARISH COUNCIL**

## **PARISH COUNCIL MEETING**

**WEDNESDAY 13<sup>th</sup> MAY 2015 IN LITTLE BLAKENHAM VILLAGE  
HALL**

**Present : Wallace Binder (Chairman), Mary Whurr, Mike Tarbard, Janet Gobey (Clerk), two parishioners.**

The meeting was opened by the Chairman at 8.05 pm, with a welcome to all those in attendance.

**APOLOGIES FOR ABSENCE:** Stephen Wright, Michael Blakenham, John Field.

### **ACCEPTANCE OF OFFICE**

Acceptance of Office forms were signed by Wallace Binder and Mary Whurr. Mike Tarbard was co-opted on to the Parish Council and signed an Acceptance of Office form.

### **NOMINATION OF CHAIRMAN**

Mary Whurr nominated Wallace Binder as Chairman. This was seconded by Mike Tarbard.

### **APPOINTMENT OF NEW PARISH CLERK**

The Chairman proposed that Janet Gobey was formally appointed as Parish Clerk and this was agreed.

### **MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 9/3/15 were agreed as a true and correct record and signed by the Chairman.

### **MATTERS ARISING FROM THE PREVIOUS MINUTES**

The Chairman had already given an update on progress with the new playground equipment. There was a discussion about the current state of the playground and the Chairman offered to arrange for the weeds around the base of the playground fence to be sprayed.

**ACTION – Chairman to arrange for the weed spraying.**

## **NEW CORRESPONDENCE**

### REQUESTS FOR DONATIONS

A request had been received from Suffolk Accident Rescue Service. It was agreed that a donation of £100 should be made under Section 137 rules.

**ACTION - Clerk to prepare a cheque for signature.**

## **VILLAGE HALL ACCOUNTS**

Owing to the post of Parish Clerk having been vacant for some months, these had not been prepared.

**ACTION – Clerk to investigate whether any separate accounts had been maintained for the Village Hall.**

## **NOMINATION OF VIRIDOR LIAISON MEETING REPRESENTATIVE**

It was agreed that this was not required as the Liaison Meetings are no longer taking place.

## **NOMINATION OF SALC REPRESENTATIVE**

It was agreed that the Chairman would continue to be the SALC representative.

## **FINANCE**

### STATEMENT OF ACCOUNTS FOR YEAR ENDING 31/3/15

Owing to the post of Parish Clerk having been vacant for some months, these had not been prepared.

There was discussion about the need to get the accounts prepared and then approved by the Parish Council in time to meet the deadlines for the internal and external audits.

**ACTION – Clerk to check the dates in the BDO (external audit) timetable and liaise with the Chairman to ensure that they are met.**

### AUTHORITY TO PAY.

It was agreed that £2.00 peppercorn rent for the playground land should be paid to Lord Blakenham.

The Chairman informed the meeting that he had paid the following by cheque :

InTouch Magazine (Advert for new Clerk) on 26/3/15 - £33.60

Anglian Water on 21/4/15 - £15.99

SALC (Subscription 2015/16) on 21/4/15 - £123.00

**DATE OF NEXT MEETING**

The next meeting will take place on Monday 13/7/15 at 7.45 pm in the Village Hall.

**ANY OTHER BUSINESS**

There being no other business, the Chairman closed the meeting at 8.25 pm.