



Parish Council Members – Chairman: Cllr W Binder, Cllr S Wright, Cllr L Keen, Cllr B Palmer, Cllr J Latham, Cllr A Brown

Notice of Meeting and Summons to Councillors to Attend Little Blakenham Parish Council

Dear Councillor

You are summoned to attend the Parish Council meeting which will be held on **Tuesday, 18th March 2025 at 7.30pm** in the Village Hall

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: clerk@littleblakenhampc.co.uk

AGENDA

- 1) To receive apologies of absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on Tuesday, 21st January 2025**
- 5) Public Forum** – *Members of the public are invited to give their views and questions the Parish Council on issued on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 6) To receive the County Councillor's Report** – *County Cllr Chris Chambers*
- 7) To receive the District Councillor's Report** – *District Cllr Adrienne Marriott*
- 8) To receive the Clerk's Report including the following Financial Matters**
 - a) Clerk's Report – *Minimum Wage Increase*
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To appoint the Internal Auditor for 2023/24
 - e) To approve the External Audit Arrangements for 2023/24
 - f) To approve the Insurance Renewal
- 9) To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Standing Orders
 - c) To review the Publication Scheme
 - d) To review the Document Retention Policy
 - e) To review the Data Protection Policy



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10) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of the agenda)

Ref: DC/25/00800 - Request for an Environmental Impact Assessment Scoping Opinion under Regulation 6 (2) of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended) - Proposal to extend Port One to the northwest - Snoasis Site At Masons Quarry, Bramford Road, Great Blakenham

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/25/00992 - Application under S73a for the removal or variation of a condition following grant of DC/23/03605 dated 13/10/2025 Town and Country Planning Act 1990 (as amended) to vary Condition 2 (Approved Plans and Documents) - Construction of black hardie plank replacing timber boarding and alterations to windows - Land at Broomvale Farm, Bramford Road, Little Blakenham

- b) Decisions made by Mid Suffolk District Council

11) To discuss the Village Hall

- a) **Resignation of Cleaner**
b) **Update on rebuild**
c) **Donation of old kitchen cupboards to the Church**

12) To receive any update on speeding in the Parish – *Valley Road Speed Monitoring*

13) To receive any update on the Play Area

14) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

15) Date of next meeting - Tuesday, 20th May 2025 – (Annual Parish Meeting and Annual Parish Council Meeting)