

# LITTLE BLAKENHAM PARISH COUNCIL MEETING

Meeting of Little Blakenham Parish Council on Tuesday 21<sup>st</sup> July 2020 at 7.30 pm.

Due to Covid-19 regulations this meeting was held via Zoom.

Present: Cllrs. Wally Binder, Stephen Wright, Linda Keen, John Latham.

Clerk to the Council – Janet Gobey.

County and District Councillor John Field

No members of the public were present.

The Chairman opened the meeting at 7.30 pm.

1. To receive and approve apologies for absence.

None.

2. Declarations of any pecuniary and non pecuniary interests.

a. Councillors declaration of interest appropriate to any item on the Agenda

None.

b. To receive written requests for dispensations for disclosable pecuniary interest (if any)

None.

c. To grant any requests for dispensations as appropriate

None.

3. Open Forum.

a. To receive reports from District and County Councillors, if present.

Cllr. Field presented his report.

b. 15 minute Open Forum during which parishioners may ask questions and raise issues on matters that are not Agenda items. Councillors and parishioners will be able to ask questions and raise issues with the District and County Councillor if present.

No members of the public were present.

4. To approve the Minutes of the Meeting of the Parish Council held on 17<sup>th</sup> March 2020 and the Minutes of the Extraordinary Meeting held on 9<sup>th</sup> June 2020.

Cllr. Wright proposed that both sets of Draft Minutes be approved as a true and correct record of the Meeting. This was seconded by Cllr. Latham and unanimously approved.

5. To receive the update on Action Points.

Councillors noted this.

6. Planning

a. To consider any planning applications.

None

b. To note any planning determinations.

**DC/20/02232.** Application under S73(a) for removal or variation of a condition following grant of planning permission DC/19/02252 dated 25/07/2019. Town and Country Planning Act 1990. Planning (Listed Buildings and Conservation Areas) Act 1990 - Condition Number 3: Retention of existing vehicular access which has been installed by Scottish Powers EA1 project on applicants land to dimensions shown on the plan included with this application. **Location:** Broomvale Farmhouse Bramford Road Little Blakenham Ipswich Suffolk IP8 4JU  
Granted.

**DC/20/01898.** Planning Application - Change of use and conversion of two agricultural barns to B1 studios.



**Location:** Cottage Farm Somersham Road Little Blakenham Ipswich Suffolk IP8 4LZ  
Granted.

Councillors noted these planning determinations..

c. Any other planning matters to note.

None.

d. To note any update on SnOasis.

Councillors noted the response of the site owners to the recent outbreak of anti-social behaviour.

e. To note any update regarding the EA Windfarm construction work.

Work remains behind schedule and the construction company are still occupying land in the area.

f. To note any update regarding the Sterling Suffolk greenhouses project

The Phase 2 planning application has been approved by MSDC.

#### 7. Village Hall

a. To note the Village Hall Usage and Financial Report.

Councillors noted this.

b. To consider the Covid-19 risk assessment for reopening the Village Hall.

Councillors discussed the possibility of reopening the Village Hall and unanimously agreed that, with the current very limited use of the Hall, the necessary precautions that would have to be taken to reopen were not justifiable and that the Hall would remain closed

#### 8. Play Area.

a. To consider the Covid-19 risk assessment for reopening the play area.

Councillors discussed this and agreed that the Play Area should be reopened once a notice informing users of the risks and actions required could be made and displayed. Councillors approved the draft notice drawn up by the Clerk. ACTION: Clerk to arrange for the notice to be produced.

#### 9. Governance

a. To note that the Council was unable to meet for the Annual Meeting of the Council April or May 2020 due to Covid-19.

Councillors noted this.

b. To note that the Chairman and Deputy Chairman agreed to remain in their roles until it is possible to hold the Annual Meeting of the Council.

Councillors noted this.

c. To note that the requirement for the Annual Meeting of the Parish to be held in April or May 2020 was suspended for 2020/20201 due to Covid-19.

Councillors noted this.

#### 10. Finance

a. To receive the Clerk's Financial Report.

### PARISH COUNCIL MEETING JULY 2020 FINANCIAL REPORT PERIOD 25/2/2020 to 24/6/2020

#### CHEQUES SIGNED SINCE LAST PARISH COUNCIL MEETING ON 17/3/2020

|              |  |          |                       |
|--------------|--|----------|-----------------------|
| Janet Gobey  | Clerks salary Jan to March 2020              | £553.20  | LGA 1972, s.111       |
| Nick Edrupt  | Cleaner Jan to March 2020                    | £90.00   | LGA 1972, s.111       |
| HMRC         | Quarterly tax & NI payment Jan to March 2020 | £18.80   | LGA 1972, s.111       |
| MSDC         | Litter and dog bin emptying 202/2021         | £238.55  | Litter Act1983, ss5&6 |
| Came &Co Ltd | Annual insurance premium 2020/2021           | £1112.48 | LGA 1972, s.111       |

|             |  |         |                 |
|-------------|--|---------|-----------------|
| HMRC        | Quarterly tax & NI payment April to 2020 | £18.80  | LGA 1972, s.111 |
| Janet Gobey | Clerks salary April to June 2020         | £553.20 | LGA 1972, s.111 |
| Nick Edrupt | Cleaner April to June 2020               | £90.00  | LGA 1972, s.111 |

**PAYMENTS MADE BY DIRECT DEBIT PERIOD 25/2/2020 to 24/6/2020**

|           |                              |        |                 |
|-----------|------------------------------|--------|-----------------|
| 25/3/2020 | EON Village Hall electricity | £18.62 | LGA 1972, s.133 |
| 28/4/2020 | EON Village Hall electricity | £27.09 | LGA 1972, s.133 |
| 18/5/2020 | EON Village Hall electricity | £12.63 | LGA 1972, s.133 |
| 24/6/2020 | EON Village Hall electricity | £24.42 | LGA 1972, s.133 |

**BANK BALANCES (at end of June 2020)**

**Treasurers Account**

Receipts - £3100.00 – first payment of Precept 2020/2021

Payments - £2439.91

24/6/2020 - £9608.75

**Deposit Account**

Receipts - £1.46 (interest 13/5/2019 to 11/5/2020)

13/5/2020 - £2,935.33

**GENERAL RESERVE**

50% of the Annual Precept, plus one month's running costs.

18/19 Annual Precept 50% = £2956.

One month's average running costs (18/19) = £600.

**TOTAL - £3556**

**EARMARKED RESERVES**

Replacement of electricity poles and replacement of light fittings with LED lights.

Approximate total cost of project = £9574.01

£2000 is set aside as an Earmarked Reserve towards these costs.

Glebeland lease legal costs - **£2500**

Contribution towards Village Hall upgrade costs - **£2000**

**TOTAL EARMARKED RESERVES - £6500**

**TOTAL RESERVES - £10,056**

Councillors noted the Report and the supporting bank statements that had been scanned and emailed to them.

b. To approve the list of payments to be approved and cheques to be signed.

Councillors unanimously approved the list of payments.

**JULY 2020 MEETING - PAYMENTS TO BE APPROVED & CHEQUES TO BE SIGNED**

|             |                             |         |                 |
|-------------|-----------------------------|---------|-----------------|
| Janet Gobey | Annual Zoom subscription.   | £143.88 | LGA 1972, s.111 |
| SALC        | Annual membership 2020/2021 | £139.67 | LGA 1972, s.111 |

**11. Correspondence**

To note and consider any response to the following correspondence:

By email 7/7/2020 East Anglia Three - forthcoming public consultation on a non material change application.

By email 28/6/2020. NALC Chief Executive's bulletin.

By email 17/7/20102. NALC via SALC – Consultation on new draft Code of Conduct for Councillors.

Various emails in May regarding Village Hall support grants.

By email 29/4/2020 - Suffolk Electoral Review - COVID-19 update.

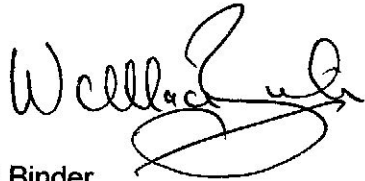
Councillors noted these items.

**12. To note the date of the next meeting and any items for the Agenda.**

The next scheduled meeting is 15<sup>th</sup> September 2020. No items were put forward for the Agenda.

The Chairman closed the Meeting at 8.07 pm with thanks to all participating.


Signed as a true and correct record of the Meeting.

A handwritten signature in black ink, appearing to read 'Wally Binder', with a large, stylized flourish underneath.

Wally Binder

Chairman – Little Blakenham Parish Council

Date: 16<sup>th</sup> September 2020

A small, stylized handwritten mark or signature at the bottom center of the page.