



Parish Council Members - Chairman: Cllr W Binder, Cllr S Wright, Cllr L Keen,
Cllr B Palmer, Cllr J Latham, Cllr A Brown

LITTLE BLAKENHAM PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

There will be a meeting of **Little Blakenham Parish Council** at The Village Hall, Little Blakenham on
Tuesday, 19th March 2024 at 7.30pm

Mrs Jennie Blackburn
Parish Clerk

Tel: 01449 721369

Email – clerk@littleblakenhampc.co.uk

AGENDA

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on Tuesday, 23rd January 2024**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.***
- 6) To receive the County Councillor's Report – *County Cllr Chris Chambers***
- 7) To receive the District Councillor's Report – *District Cllr Adrienne Marriott***
- 8) To receive an update on the Village Hall Project / Port One – *Maxwell Hembry (Port One)***
- 9) To receive the Clerk's Report including the following Financial Matters**
 - a) Clerk's Report – *Minimum Wage Increase*
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To appoint the Internal Auditor for 2023/24
 - e) To approve the External Audit Arrangements for 2023/24
- 10) To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Financial Regulations and Standing Orders
- 11) Planning Applications**
 - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
 - b) Decisions made by MSDC



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Ref: DC/23/04102 - Full Planning Application - Erection of extension including works to roof and internal alterations (following demolition of rear entrance porch and removal of fountain) - Unit 3 and 3A, Broomvale Business Centre, Bramford Road, Little Blakenham – **Granted**

Ref: DC/23/04103 - Application for Listed Building Consent - Erection of extension including works to roof and internal alterations (following demolition of rear entrance porch and removal of fountain) - Unit 3 and 3A, Broomvale Business Centre, Bramford Road, Little Blakenham - **Granted**

- 12) **To discuss People and Place Plan**
- 13) **To discuss speeding through the village**
- 14) **To discuss potholes in the village**
- 15) **To receive an update on the Street Light outside No. 5 The Beeches**
- 16) **To receive an update on the Village Sign**
- 17) **To receive an update on the Play Area**
- 18) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 19) **Date of next meeting** – Tuesday, 21st May 2024 (APM & APCM)